



Basic Due Diligence Questions

1. Has the your Solicitor ruled that the fund can be implemented? Act 68 required an Authority to be set up or the fee added to an existing authority to implement **(Legal)**
2. How many parcels are located in the Municipality? **(Data)**
3. Does a GIS system exist for the City? Does a Stormwater system map exist? **(Data)**
4. What is the issues for setting up the fund **(Compelling Case/Public Track)**
 - a. Flooding?
 - b. Maintenance?
 - c. MS-4 Compliance?
 - d. Payment for labor and equipment associated with the storm sewer system?
5. Is there any information on how much money is currently spent on stormwater?
(Data/Program)
6. Has a budget been prepared on what needs to be spent? **(Data/Program)**
7. Is there a consensus within the elected officials to implement a fee? **(Public Track)**
8. How is sewer and water billed; can a stormwater fee be added to an existing bill? **(Data)**
9. How much land does the Municipality own and is it prepared to pay for the fee itself? **(Data)**



10. Are non-profit groups such as schools and churches prepared to pay for the fund?(**Public Track**)

11. What are your current collection rates on existing fees and what would you anticipate as your collection rate on the fee if implemented? (**Funding Track**)

12. Are all residential properties similar in size and impervious area such that a single residential rate could be applied? (**Data**)

13. What is the expectation from a time standpoint for implementation? (**Program Track**)

14. Is your staff available to help in the process; with lists of projects and budgets for implementation? (**Program Track**)

15. What is the process for the Municipality to impose the fee? Ordinance, public hearing adoption? (**Program Track**)

After answering these questions, you may encounter fatal flaws or dead ends that stop the process, but if you have good answers, moving to the next steps towards fee implementation is possible with a good plan.